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City Manager's Report
April 14, 2026 City Council Meeting
Prepared by: Regina O'Connell, City Clerk
Item #: 7.4

Subject: Receive and File Update on Recent Public Records Requests

Recommendation: Receive and File Update on Recent Public Records Requests.

Purpose: The purpose of this item is to inform the City Council of recent public records requests.

Strategic Plan Strategy: N/A

Background: In December, 2019, the City Council requested that a report of all recent public records requests be added to the City Council regular meeting agendas.

Discussion: Currently, the City Clerk's office has two open public records requests, which are highlighted in the table below. Staff is working on completing and closing out the requests.

DATE RECEIVED	BRIEF DESCRIPTION OF REQUEST	RECEIVED FROM
3/13/2026	Processes used for Wastewater and odor treatment	Erik Smith/CarbUSA LLC.
3/16/2026	Comprehensive ADA Title II Compliance	Sandra Milena Velandia-Peña / Velandia Tech Law Group
3/17/2026	Salary and benefit study on behalf of Town of Loomis	Stacy James/Bryce Consulting
3/26/2026	Awarded contract documents and bid tabulations for On-Call CEQA Consulting Services	Rhea Lumanog / Deltek Inc.
3/26/2026	Awarded contract documents and bid tabulations for Open Space and Conservation Element Update	Rhea Lumanog / Deltek Inc.
4/3/2026	Bid tally for Construction and Traffic Management submitted on 09/22/2022	Mark Zurada
4/6/2026	First zoning bylaw/ordinance and accompanying zoning map	Desmond O'Shaughnessy

Options: This report is for informational purposes only. No action is requested.

Environmental: N/A

Cost: There is no cost associated with this report.

Budget Impact: None.

Dave Warren, City Manager

Regina O'Connell, CPMC, City Clerk